



Arizona Department of Water Resources
Prescott Active Management Area
2200 East Hillsdale Road
Prescott, Arizona 86301-4941
(928) 778-7202
www.azwater.gov

**Request for Determination of
Presence of Historically Irrigated
Acres on Specific Land(s) Located
within the
Big Chino Sub-basin**

Fill in each section completely and accurately. Please type or print using black or blue ink.

Section 1. Requestor Information

City or Town Submitting Request:		
Mailing Address:		
City/ State/ ZIP Code:		
Contact Person Name and Title:		
Telephone Number:	FAX Number:	E-mail Address:

Section 2. Legal Location of Land(s)

For additional lands, please provide the information on an attachment to this request.

Township (N/S)	Range (E/W)	Section	160 acre (1/4)	40 acre (1/4)	10 acre (1/4)
Yavapai County Assessor's Parcel ID Number					
Book	Map	Parcel	Claimed Historically Irrigated Acres (# of acres)		

Township (N/S)	Range (E/W)	Section	160 acre (1/4)	40 acre (1/4)	10 acre (1/4)
Yavapai County Assessor's Parcel ID Number					
Book	Map	Parcel	Claimed Historically Irrigated Acres (# of acres)		

Section 3. Additional Information in Support of the Request

1. Indicate if any of the following were used for irrigation of the property between January 1, 1975 and January 1, 1990:

Lined ditches or pipes	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Sprinkler system	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Land leveling	<input type="checkbox"/>	yes	<input type="checkbox"/>	no

2. Well registry number and legal location of all wells utilized to irrigate the property between January 1, 1975 and January 1, 1990:

3. For each year of irrigation between January 1, 1975 and January 1, 1990, indicate the crop grown, the number of acres planted in each crop and the irrigation method utilized, if known.

Year	Crop	# of Acres	Irrigation Method
1975			
1976			
1977			
1978			
1979			
1980			
1981			
1982			
1983			
1984			
1985			
1986			
1987			
1988			
1989			

4. Indicate the documentary evidence that supports this request. All documentary evidence must be submitted with this request.

<input type="checkbox"/> Aerial photography	<input type="checkbox"/> Satellite imagery	<input type="checkbox"/> Farm records
<input type="checkbox"/> Farm related receipts	<input type="checkbox"/> Affidavits	<input type="checkbox"/> Other (please specify)

5. Attach a map that identifies the lands for which this request is made.

I hereby affirm that all information provided in this request is true and correct to the best of my knowledge.

Signature

Date

Title

Instructions for Completing Request

- Section 1. Fill in completely and accurately. Type or print in black or blue ink. Requests for determination of presence of historically irrigated acreage can only be made by a city or town.
- Section 2. Fill in completely and accurately. A copy of a deed or other ownership document that includes the legal description of the land in question may be attached.
- Section 3. Provide additional information that can be utilized by the Department in evaluating this request.
- Item 1. Indicate the type of irrigation system utilized on the property between January 1, 1975 and January 1, 1990.
- Item 2. Provide the well registry number and legal location of all wells utilized to irrigate the property between January 1, 1975 and January 1, 1990.
- Item 3. Indicate, by year, the approximate number of acres and crop for the land(s) in question, if known. Also, indicate the type of irrigation utilized by year, if known.
- Item 4. Indicate the sources of documentary evidence that support of this request. All documentary evidence must be submitted with this request.
- Item 5. Attach a map with the claimed historically irrigated acreage clearly displayed.

The official representative of the city or town submitting the request must sign and date the form affirming that all information is true and correct to the best of their knowledge.

Time Frames for Review of Your Request

Within one hundred and fifty (150) days after receipt of your request, the Department will determine whether your request should be granted or denied, unless this time is extended as described below. In processing your request, the Department will first determine whether the request is administratively complete (administrative completeness review), and then whether the request meets the substantive criteria established by statute or rule (substantive review). Each of these reviews will be completed within the times stated below. The time for the administrative completeness review plus the time for the substantive review is referred to as the overall time frame.

1) Administrative Completeness Review Time Frame

Within forty-five (45) days after receipt of your request, the Department will determine whether your request is complete, and will issue a written notice of administrative completeness or deficiencies. After your request is complete, the Department will proceed with substantive review.

If the Department sends you a letter that your request is incomplete, the Department will include a comprehensive list of specific deficiencies. Until the missing information is received, both the administrative completeness review and the overall time frames will be suspended. When the Department receives the missing information, the administrative completeness review and overall time frames will resume. Your request will not be complete until all of the requested information is received. If you do not supply the missing information within forty-five (45) days, your request may be denied.

2) Substantive Review Time Frame

Within one hundred and five (105) days after the request is complete, the Department will review your request to determine whether it meets the substantive criteria required by statute or rule. By mutual written agreement between you and the Department, the time for substantive review may be extended by up to 15 days.

During the substantive review, the Department may make one written request for additional information. You may also agree in writing to allow the Department to submit supplemental requests for additional information. If the Department requests additional information, both the substantive review and overall time frames will be suspended. When the additional information is received, the substantive review and overall time frames will resume.

At the end of the Department's substantive review, the Department will send you a written notice either granting or denying your request. If your request is denied, the notice will include the justification for the denial and an explanation of your right to appeal the denial.